

MINUTES—REGULAR MEETING OF THE CAMDEN COUNTY PUBLIC SERVICE AUTHORITY

February 21, 2019

Meeting called to order at 5:28 pm by Parrott

Roll Call—All members present, with the exception of Morrissey

Board Members Present: Parrott, Brant, Day, Starline

Invocation and Pledge of Allegiance

Adoption of Agenda

Parrott called for a motion to adopt agenda.

Brant made a motion to adopt agenda as presented.

Starline seconded.

Motion passed—unanimous vote.

Approval of Minutes

Parrot called for a motion to approve minutes from the regular meeting held January 17, 2019.

Day requested more detailed minutes in the future.

Brant made a motion to approve the minutes as presented.

Starline seconded.

Motion passed—unanimous vote.

REGULAR AGENDA ITEM 1:

PSA Executive Director presented revised purchasing policy to the Board for approval. Discussion ensued regarding the mileage restrictions in relation to obtaining bids. Board concurred that the current stipulations were too restrictive, as well as unnecessary.

Parrot called for a motion.

Day made a motion to approve the policy, with the stipulation that the mileage restrictions relating to obtaining bids be removed.

Starline seconded.

Motion passed—unanimous vote.

REGULAR AGENDA ITEM 2:

PSA Executive Director explained that he had met with Ms. Glazebrook about exploring new options for additional county-wide senior citizen programming. He then asked the board for permission to begin forming a committee to gather information and present findings and possible future considerations to the board. He asked for the possibility of PSA board members and/or representatives from their councils being a part of committee.

Board agreed to allow him to proceed with forming the committee.

REGULAR AGENDA ITEM 3:

PSA Executive Director informed the board about the hiring of Kristi Perkins as our new Program Manager, a new position that is the final part of the new management team.

REGULAR AGENDA ITEM 4:

Senior Accountant Tara Ealy presented the need for a new person being designated as a check signer. She stated that currently, the County Finance Director is the only person allowed to sign checks, and that the situation needed to be changed going forward.

Discussion ensued about possible check signers, including City Finance Directors, the PSA Executive Director, PSA Board Members, and the Senior Accountant. The necessity of one or two required signatures was also discussed.

Parrott called for a motion.

Day made a motion to appoint Joey Cason, Executive Director and the City of Kingsland Finance Director as the two check signers beginning July 1, 2019.

Starline seconded.

Motion passed—unanimous vote.

REPORTS

TREASURER'S REPORT

Treasurer reviewed the financial report included in the agenda packet. She also asked if the board members would like a monthly report on the 10th of every month, and the board confirmed that would be good going forward.

EXECUTIVE DIRECTORS REPORT

Mr. Cason reviewed the highlights of his report as included in the agenda packet. He asked for Shawnie Sahadeo to give the board some insight into the current RecTrac software upgrade. To end his report to the board, he spoke about his current efforts to summarize the Right of Way Mowing program's mowing schedule and off-season special projects and put the information into a report that he will be giving the board members in the future.

Parrott called for Public Comment

PUBLIC COMMENT

John Eife, the head coach of the Stingrays swim team expressed to the board his appreciation of Mr. Cason and PSA staff, and the changes and progress that has been made so far.

Chairman Parrott called for motion to adjourn.

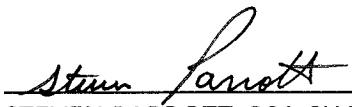
Brant made a motion to adjourn the regular meeting.

Starline seconded.

Motion passed—unanimous vote.

Meeting adjourned at 6:24 pm.

APPROVED IN OPEN SESSION THIS 21 DAY OF March, 2019.



STEVEN PARROTT, PSA CHAIRMAN



ATTEST: SHAWNIE SAHADEO, SECRETARY