

**CAMDEN COUNTY PUBLIC SERVICE AUTHORITY
REGULAR MEETING
JULY 22, 2021, 5:30 PM**

Present: Chairman Lannie Brant; Vice Chairman Landreth; Commissioner Ben Casey; Mayor Grayson Day; Mayor John Morrissey; Mayor Kizzi Knight; Lili High; Matthew Turner; Denise Levasseur; Executive Director Joey Cason; Attorney Patrick Brooks and Secretary Teresa Patterson

Chairman Brant called the Work Session Meeting to order at 5:30 PM.

Chairman Brant delivered the invocation.

Chairman Brant led the Pledge of Allegiance.

Agenda Amendments:

No amendments were offered during this time.

Motion to Adopt Agenda:

Chairman Brant asked for a motion

Turner made a motion

High seconded

The motion carried unanimously.

Approval of Minutes:

Chairman Brant asked for motion to approve minutes, from Regular Meeting on June 17, 2021 and Work Session/Called Meeting on July 8, 2021.

Mayor Morrissey made a motion

Mayor Day seconded

The motion carried unanimously

Public Comments:

Rachel Baldwin, Kingsland

Ms. Baldwin addressed the board with regard to the Audit Policy, Legislative Changes, Financial Reporting Plan, Bid Tabulation and SPLOST VI and SPLOST VII Reconciliation.

Regular Agenda Item 1:

Executive Director Cason provided the board, with a draft of the Audit Policy. The policy states the end of the fiscal year is September 30th of each calendar year. PSA Financial Staff will close out year-end by November 30th. Staff will begin to work with the Auditing Firm and provide all necessary financial material no later than January 15th. Auditing Firm would have past fiscal year audit completed by end of March.

Chairman Brant asked for a motion to approve date of audit.
Mayor Day made a motion
Turner seconded
The motion carried unanimously.

Discussion ensued on Section II on the Annual Audit Guidelines. The guideline states PSA Financial Staff will close out PSA year-end by November 30th, unless circumstances are present that would cause this date to be extended.

Mayor Day would like to amend his motion. He would like the guideline to be more specific.

The board discussed eliminating everything after the comma in Section II.

Chairman Brant asked for a motion
Mayor Day made a motion to approve with the removal of everything after the comma in Section II.
Vice-Chairman Landreth seconded
The motion carried unanimously.

Regular Agenda Item 2:

Discussion ensued on Legislative Changes. Commissioner Casey presented the board with the following items:

Item #1 Do we want to limit the powers of the PSA to sports and leisure only?

Item #2 Do we want to do an all elected board?

Item #3 Do we want to remove the condemnation powers?

Item #4 Do we correct the quorum and audit?

Item #5 Should board members get paid \$75/ meeting?

Item #1 the consensus of the board is not to limit the powers of the PSA at this time.

Item #2 High feels a number of people don't have the means to be elected. This would preclude citizens from being involved in their community. High believes that having the board composed of elected and citizens is a good checks and balances.

Item #3 the consensus of the board is to remove the condemnation powers.

Item #4 the consensus of the board is to move the quorum from 3 to 5 members.

Item #5 the consensus of the board is board members should not get compensated for the meetings.

Regular Agenda Item 3:

Discussion and vote on professional services. Executive Director Cason Presented a bid tabulation and recommended going with Dynamic Corporate Solutions Inc., as they are the lowest cost bid provider at \$5,545.05.

Chairman Brant asked for a motion to approve Dynamic Corporate Solutions, Inc.
Vice-Chairman Landreth made a motion
Turner seconded
The motion carried unanimously.

Regular Agenda Item 4:

Executive Director Cason presented the board with a draft of the Financial Disbursement Plan. This is a plan to provide financial information on a monthly basis to board members and all funding government Finance Directors. The board would like the verbiage changed in the plan before voting.

Chairman Brant asked for a motion to table
Mayor Morrissey made a motion
High seconded
The motion carried unanimously.

Regular Agenda Item 5:

Discussion ensued on the SPLOST discrepancies and if it should remain on the PSA balance sheet.

Chairman Brant asked for a motion to remove uncollectable funds from balance sheet.
Vice-Chairman Landreth made a motion
High seconded
The motion carried unanimously.

Executive Directors Report:

Executive Director Cason provided the board with the following material, the last agreement that was formed by the board and elected officials from 2018, board meeting where audits were presented on September 30, current year-end balance and profit and loss sheet that has been sent to the auditor and a timeline of events since he has been at the PSA.

Adjournment:

Chairman Brant asked for a motion to adjourn Regular Meeting
High made a motion
Vice Chairman Landreth seconded
The motion carried unanimously.

The Regular Meeting adjourned at 7:06PM

APPROVED IN OPEN SESSION THIS _____ DAY OF _____, 20____.

Lannie Brant, PSA CHAIRMAN

ATTEST: TERESA PATTERSON, SECRETARY

DRAFT