

MINUTES—REGULAR MEETING OF THE CAMDEN COUNTY PUBLIC SERVICE AUTHORITY

October 17, 2019

Meeting convened at 5:32 pm by Chairman Parrott

Invocation and Pledge of Allegiance

Roll Call—All members present

Board Members Present: Chairman Parrott, Vice Chairman Brant, Morrissey, Starline, Day

Adoption of Agenda

Chairman Parrott called for adoption of the agenda.

Treasurer called for amendment to item #4: bid award for pool fiber.

Parrott called for adoption of agenda with amendment

Starline made motion to approve minutes with amendment.

Brant seconded.

Motion passed – unanimous vote.

Approval of Minutes

Chairman Parrott called for motion to approve minutes from regular board meeting on Aug 15, 2019.

Morrissey made a motion to approve minutes.

Day seconded.

Brant and Starline abstained from vote as they were not at the Aug 15, 2019 meeting.

Motion passed by Parrott, Day, and Morrissey.

Chairman Parrott called for motion to approve minutes from regular board meeting on Sept 19, 2019.

Starline made a motion to approve minutes.

Brant seconded.

Motion passed—unanimous vote.

PUBLIC COMMENT

There was no public comment

REGULAR AGENDA ITEM 1:

Assistant Director Buck Johnsen brought up park properties throughout the county. Ownership needs to be clarified for all properties. Chairman Parrott stated the City of Woodbine agreed to lease over the properties to the PSA, but will not deed it over at this time. Commissioner Starline is in favor of deeding the properties to the PSA with a reverter clause in the event that the PSA no longer uses the property for parks/recreation. Several properties have excess land that Starline is not willing to deed over to the PSA. Starline also suggested that the PSA no longer accept parks not deeded to the PSA. Commissioner Brant agrees with Starline. Morrissey asked for a legal document explaining the action being taken from Lawyer Brooks. Discussion ensued concerning the need to have a paper trail about the action to be taking and why such action is needed. Starline suggested Executive Director Cason issue a public notice concerning the need for the PSA to have an insurable interest in park properties in order to obtain proper insurance.

REGULAR AGENDA ITEM 2:

Treasurer presented 1st qtr update. Expenditures are running above budget. Expenditures should began to slow down as the busy season is coming to a close. Treasurer pointed out monies received from insurance recovery due to ROW accident that happened on July 29, 2019. Starline asked about the variance in special programs. Treasurer explained the large variance is due to cyclical nature of program. Program ran from May 24th until Aug 2nd.

REGULAR AGENDA ITEM 3:

Assistant Director Johnsen briefed the board on the current project list. Most of the projects should start in November. These projects consist of the St Marys Rec Park and coverage of the boat dock in Woodbine. He stated the boat dock would be cheaper to do in house. The pool heater will be in by next week. Commissioner Brant asked about the walking trail in Tarboro. Johnsen stated he will have two bids next week. Morrissey asked about the pickle ball court at Howard Peoples Park. Johnsen stated there are two bids to fix the lights, but it would be cheaper to go through a local vendor. Morrissey also commented that he has received many high compliments on the condition of the PSA facility.

REGULAR AGENDA ITEM 4:

Treasurer presented a bid for pool fiber. MLBA, the current IT provider for the PSA, issued quote for \$5,315 to run fiber from the Rec Center out to the pool. Funding source will be SPLOST 7, the Rec Center IT upgrades. This will connect the pool to the main server. Mayor Day asked if there were any more bids. Starline asked that the bid be published to go through the bid process.

REGULAR AGENDA ITEM 5:

Assistant Director Johnsen presented items for surplus. Starline asked about method of disposable. Johnsen explained items would be auctioned online. Starline asked about the Kubota and questioned why it's on the surplus list if the item will be traded in. The 2003 John Deere 5103 Tractor and the Kubota L48 were pulled off the surplus list.

Chairman Parrott called for a motion to surplus the list with the exception of the Kubota and 2003 John Deere 5103 Tractor.

Starline made a motion to surplus the list with the exception of the two items listed above.

Day seconded.

Motion passed—unanimous vote.

REGULAR AGENDA ITEM 6:

Lawyer Brooks presented the intergovernmental agreement and resolution for the Tabby Ruins grant project. The grant will be a joint operation between the City of St Marys, City of Kingsland, City of Woodbine, and unincorporated County, with the City of St Marys being the grant applicant. The cash contribution from the PSA is \$50,000, plus in-kind labor

PSA Executive Director indicated the funding source would be SPLOST VIII, under Gum Shoe Trail. Discussion ensued about the names of the projects being different. Parrott suggested the name be changed on the

resolution, as the trail will ultimately be combined into the East Coast Greenway Trail. Discussion ensued concerning where the funding would come from, since the Gum Shoe Trail project money could not be used. Day recommended using \$35,000 from SPLOST VII and the remaining coming from “Other Park Improvements” in SPLOST VIII. Morrissey asked for a graphic of the entire system. Parrott suggested to renaming the project to “East Coast Greenway” projects to be used throughout the county. Discussion ensued concerning the timing of the project. It will be December 2020 before any ground work starts. Commissioner Brant asked if the grant paperwork can be changed before paperwork is turned in. Total value of grant will be between \$900 and \$1.1 million dollars with the state providing 75% and the matching portion from the PSA being 25%, which includes in-kind services.

Chairman Parrott called for a motion to indorse the resolution with St Marys on the grant for the trail. Starline motioned to indorse the resolution w/ St Marys on the grant for the trail.

Morrissey seconded

Motion passed—unanimous vote.

Parrott called for a motion to accept the intergovernmental agreement.

Starline motioned to accept the intergovernmental agreement.

Brant seconded.

Motion passed by Parrott, Starline, Brant, and Day.

Morrissey abstained from vote.

REGULAR AGENDA ITEM 7:

The Board was provided with a letter summarizing the issues with the PSA providing the Miracle League with \$35,000 to aid in construction of a concession stand/restroom on the Miracle Leave field located at Kingsland Lions Park. Discussion ensued concerning the Gratuities Clause and how this could potentially violate that clause.

Chairman Parrott called for a motion to rescind the offer of \$35,000.

Starline made a motion to rescind the offer of \$35,000 and curtail all PSA involvement with the Miracle League at this time.

Brant seconded.

Motion passed – unanimous vote.

REPORTS

No Reports

Chairman Parrott called for motion to adjourn.

Day motioned to adjourn.

Morrissey seconded.

Motion passed--unanimous vote.

Meeting adjourned at 6:35 pm.

APPROVED IN OPEN SESSION THIS _____ DAY OF _____, 20_____.

STEVEN PARROTT, PSA CHAIRMAN

ATTEST: TERESA PATTERSON, SECRETARY

DRAFT